

# COMMERCIAL CREDIT APPLICATION FORM

*(For Members of the Credit Protection Association to be able to consider the granting of credit to their customers.)*

Please complete and return to:



The Old West Barn  
Highcross Road  
Southfleet  
Kent  
DA13 9PH

Tel: 01474 833575

Fax: 01474 833355

Email: [accounts@ghsupplies.co.uk](mailto:accounts@ghsupplies.co.uk)

## YOUR COMPANY

Full name of company (and trading style if different) .....

Trading address .....

Tel No ..... Fax No .....

Email Address .....

Registered Office (if different from above) .....

Business type: Plc  Limited Company  Partnership  Sole Trader

Year trading commenced .....

If Limited Company, Reg. No..... VAT No .....

If you are trading as a Partnership or Sole Trader please give **full names** (not initials) and **home address** of **ALL** partners, together with their dates of birth. Use additional sheet if necessary.

1 .....

2 .....

## PURCHASING CONTACT

Name .....

Tel No .....

Email Address .....

We occasionally send out information regarding new products, special offers and prize draws. If you would like to receive these types of e-mail, please tick this box

Email Address to send this information to if different from the above .....

## ACCOUNTS CONTACT

Name .....

Tel No .....

Email Address .....

**BANK DETAILS**

Name .....

Address .....

.....

Account Number ..... Sort Code .....

**Maximum anticipated monthly credit required from us £ .....**

**TRADE REFERENCES**

Trade Reference 1 Company Name .....

Trading address .....

.....

Tel No ..... Fax No .....

Email Address .....

Trade Reference 2 Company Name .....

Trading address .....

.....

Tel No ..... Fax No .....

Email Address .....

**DECLARATION BY APPLICANT SEEKING CREDIT ON BEHALF OF A BUSINESS**

**I have included with this application, copies of :-**



**Bank Statement/Utility Bill**  
**(not more than 3 months old)**



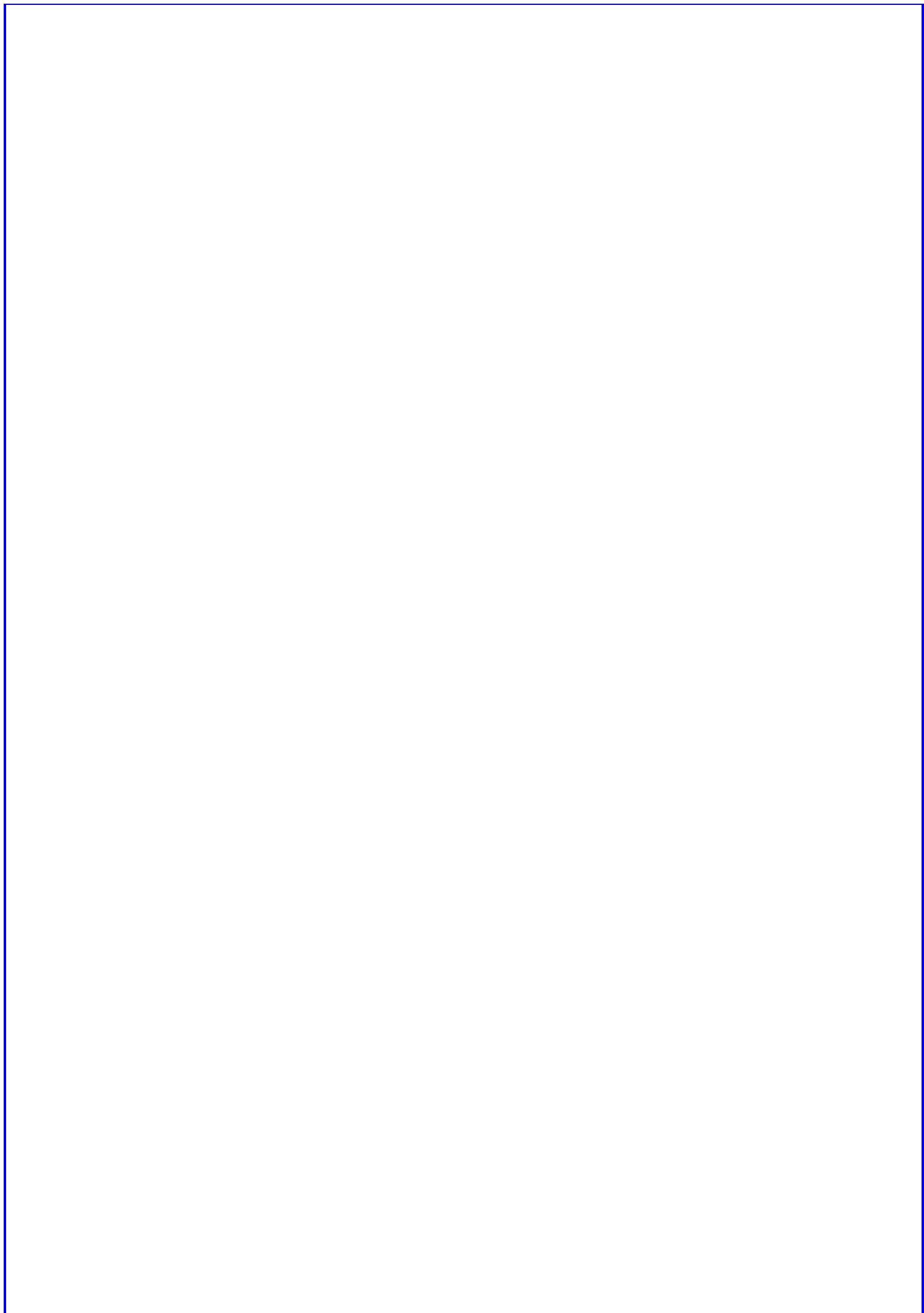
**VAT Certificate**

- *I am duly authorised by the applicant business to enter into this agreement on its behalf. We agree that payment of your invoices will be made strictly in accordance with the credit terms stated thereon. We recognise that if payment of your invoices is not made by the due date for payment, it may result in the matter being referred to the Credit Protection Association for recovery of the invoice debt; if so, we agree to indemnify you against the costs you incur in referring the matter to CPA pursuing the debt including CPA's current applicable fees for writing to us, any commission payable by you to CPA, all reasonable incidental costs of recovering the debt and interest as applicable.*
- *We/I will understand that as a part of your assessment of us in the granting of credit, you will send details of our application to the Credit Protection Association plc. who will search databases to which it has access. It may also search a credit reference agency for information relating to us (and in the case of a non-limited business, also relating to the proprietors). The credit reference agency will record the fact of that search in the name of Credit Protection Association plc.*
- *We/I authorise our bankers to provide an opinion as to our suitability for the requested account.*

SIGNED .....

NAME (Please print) .....

POSITION .....



**N.B. This page is applicable only for individuals operating as Sole Traders and Partnerships.**

We, the CPA member as shown overleaf, may use credit reference agencies (CRA) and fraud prevention agencies (FPA) to help us make decisions.

**How we, CRAs and FPAs will use your information is detailed below.**

By confirming your agreement to proceed you are accepting that we may each use your information in this way. How we will use your data

1. We will search at credit reference and fraud prevention agencies for information on all applicants. In so doing we will provide current and previous names, addresses and dates of birth, of all parties. So if you are providing information about others, on a joint application, you must be sure that you have their agreement. If you give us false or inaccurate information and we identify fraud, details may be passed to credit reference and fraud prevention agencies.
2. We will use the information provided to us by credit reference and fraud prevention agencies to help make credit or credit related decisions about all applicants, to verify their identity, for the prevention and detection of fraud and/or money laundering, and to manage accounts. We may use scoring methods, which may be automated, to do this. If you borrow from us and do not make payments that you owe us, we will trace your whereabouts and recover debts.
3. When credit reference agencies receive a search from us they will place a search “footprint” on your credit file whether or not this application proceeds. If the search was for a credit application the record of that search (but not the name of the organisation that carried it out) may be seen by other organisations when you apply for credit in the future.
4. Credit reference agencies will supply to us, public information such as County Court Judgments (CCJs) and bankruptcies, electoral register information and fraud prevention information on applicants’ and their known financial associates current and previous names, addresses and dates of birth.

How your data WILL be used by credit reference agencies:

5. The information which we and other organisations provide to the credit reference agencies about you, your financial associates and your business (if you have one) may be supplied by credit reference agencies to other organisations and used by them to
  - 5.1. Prevent crime, fraud and money laundering by, for example checking details provided on applications for credit and credit related or other facilities
  - 5.2. Check the operation of credit and credit-related accounts
  - 5.3. Verify your identity if you or your financial associate applies for other facilities.
  - 5.4. Make decisions on credit and credit related services about you, your partner, other members of your household or your business.
  - 5.5. Manage your personal, your partner’s and/or business (if you have one) credit or credit related account or other facilities.
  - 5.6. Trace your whereabouts and recover debts that you owe.
  - 5.7. Undertake statistical analysis and system testing.
  - 5.8. Credit reference agencies can also be fraud prevention agencies

How your data may be used by fraud prevention agencies:

6. The information which we provide to the fraud prevention agencies about you, your financial associates and your business (if you have one) may be supplied by fraud prevention agencies to other organisations and used by them and us to: -
  - 6.1. Prevent crime, fraud and money laundering by, for example;
    - 6.1.1. Checking details provided on applications for credit and credit related or other facilities
    - 6.1.2. Managing credit and credit related accounts or facilities
    - 6.1.3. Cross Check details provided on proposals and claims for all types of insurance.
    - 6.1.4. Checking details on applications for jobs or when checked as part of employment
  - 6.2. Verify your identity if you or your financial associate applies for other facilities including all types of insurance proposals and claims.
  - 6.3. Trace your whereabouts and recover debts that you owe.
  - 6.4. Conduct other checks to prevent or detect fraud
  - 6.5. Organisations may access and use from other countries the information recorded by fraud prevention agencies.
  - 6.6. Undertake statistical analysis and system testing.
7. Your data may also be used for other purposes for which you give your specific permission or, in very limited circumstances, when required by law or where permitted under the terms of the Data Protection Act 1998.

How to find out more you can contact these Consumer credit reference agencies currently operating in the UK; the information they hold may not be the same so it is worth contacting them all. They will charge you a small statutory fee.

CallCredit, Consumer Services Team, PO Box 491, Leeds, LS3 1WZ or call 0870 0601414

Equifax PLC, Credit File Advice Centre, PO Box 3001, Bradford, BD1 5US or call 0844 335 0550 or log on to [www.myequifax.co.uk](http://www.myequifax.co.uk)

Experian, Consumer Help Service, PO Box 8000, Nottingham NG80 7WF or call 0844 4818000 or log on to [www.experian.co.uk](http://www.experian.co.uk).